

 <p>Catholic Healthcare West CHW</p> <p>Mercy/Mercy Southwest Hospital</p> <p>POLICY AND PROCEDURE</p>	<p>Manual: Operations - Governance Department of Origin: Special Needs & Community Outreach</p>	<p>Corporate Policy <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
	<p>Effective Date: 3/24/05</p>	<p>Policy/Procedure No. GO:107</p>
	<p>Reviewed/Revised:</p>	<p>Page: 1 of 2</p>
<p>TITLE: RESPONSIBILITIES OF COMMUNITY BOARD OF DIRECTORS REGARDING COMMUNITY BENEFIT PROGRAMS AND PROJECTS</p>		

SUBJECT:

Responsibilities of the Community Board of Directors for Mercy and Mercy Southwest Hospitals

POLICY:

1. The Community Board of Directors for Mercy and Mercy Southwest Hospitals will have responsibility for the following areas regarding the hospitals community benefit activities:
 - A. Budgeting decisions
 - Review community benefit budget for the Department of Special Needs & Community Outreach with explicit understanding and assumption of their role to ensure that the hospitals fulfill their obligation to benefit the community.
 - Ensure long-term planning and budgeting to set multi-year goals and objectives.
 - B. Program continuation or termination
 - Schedule annual detailed verbal and written reports of progress towards identified performance targets by hospital community benefit leadership.
 - Approve continuation or termination of community benefit programs after receiving evaluation findings and other program information from community benefit staff and Community Benefit Advisory Committee.
2. The Community Board of Directors for Mercy and Mercy Southwest Hospitals is responsible to make sure improving community health is one of the major goals in the strategic planning process. Appointed members of the community board will participate in the community benefit planning process ensuring community benefit programs and projects will be identified for clinical and administrative departments of the hospitals.
3. The Community Board of Directors for Mercy and Mercy Southwest Hospitals will be responsible to ensure:
 - A. The selection of priority program content areas by community benefit staff and diverse local stakeholders is based upon the following objective criteria

Content areas

- **Size of the problem** (i.e., number of people per 1,000, 10,000, or 100,000)
- **Seriousness of the problem** (i.e., impact at individual, family, and community levels)
- **Economic feasibility** (i.e., cost of the program, internal resources, and potential external resources)
- **Available expertise** (i.e., Can we make an important contribution?)
- **Necessary time commitment** (i.e., overall planning, implementation, evaluation)
- **External salience** (i.e., evidence that it is important to diverse community stakeholders)

- B. The selection, design, and targeting of specific project activities supported by Mercy and Mercy Southwest Hospitals is based upon the following objective criteria

Project activities

- **Target Population(s)** (i.e., Will the intervention fit the needs and characteristics of the people we are trying to serve?)
 - **Number of people** (i.e., How many people will be helped by this intervention?)
 - **Estimated effectiveness/efficiency** (i.e., What's the track record to date on this approach? Are there adequate resources to implement this intervention strategy?)
 - **Existing efforts** (i.e., Who else is working on this? What is our role? Is it meaningful? How can we best complement/enhance and existing effort?)
 - **Degree of controversy** (i.e., Is this intervention acceptable to the community? Will this intervention offend important constituents?)
- C. Mercy/Mercy Southwest Hospitals participate collaboratively with local stakeholders in a community health assessment that:
- a) Establishes priorities;
 - b) Develops a plan to address identified needs;
 - c) Integrates community health priorities into the strategic planning and annual budgeting process.
- D. Mercy/Mercy Southwest Hospitals partner with other Catholic, private, and public organizations in the community to address community health priorities.
- E. Mercy/Mercy Southwest Hospitals budget adequate financial resources to hire competent and effective staff to plan, develop, implement, and manage community benefit initiatives.
- F. Mercy/Mercy Southwest Hospitals use the Community Benefit Inventory for Social Accountability (Lyon Software) to identify, track, quantify, and report its community benefit initiatives.
- G. Mercy/Mercy Southwest Hospitals' president and hospital community board participate in developing and implementing plans and programs for the Healthy Communities Initiatives and for fulfilling the local hospital's community benefit responsibilities.